

Vascular Quality Initiative

Vascular Study Group Great New York (VSGGNY)

Meeting Minutes: April 12, 2012

Attendees: Dr. Lipsitz, Dr. Schneider, Dr. Jacobowitz, Dr. Tassiopoulos, Dr. Lantis, Carrie Bosela, Matt Regan, Xavier Bajana (Gore)

- I. Elect regional and national leaders
 - a. Dr. Lipsitz: SVS PSO Governing Council representative
 - b. Dr. Schneider: SVS PSO Quality Committee representative
 - c. Dr. Jacobowitz: VSGGNY RAC chair
 - d. Dr. Tassiopoulos: VSGGNY Medical Director
 - e. Dr. Lantis: VSGGNY website design
 - f. All listed physicians comprise the Executive council of VSGGNY

- II. Elect regional data coordinator: Olympia from Stoneybrook
 - a. Train new regional members
 - b. Hold at least quarterly conference calls
 - c. Prepare all materials for bi-annual meetings
 - d. Schedule bi-annual meetings

- III. **Research Advisory Committee (RAC):** Each participating regional vascular study group shall designate a RAC consisting of physicians, analysts, and administrative personnel to oversee the quality functions of the regional vascular study group. Each RAC is responsible for all decision making concerning patient safety work product production for its region using shared data within the regional study group, including types of analyses, reports, benchmarking, and risk adjustment. Executive council of VSGGNY will serve as the RAC until more members join and there is enough regional data for analysis. Dr. Jacobowitz will be in charge of all RAC requests and holding meetings.

- IV. Bi-annual meetings
 - a. When: June/November
 - b. Where: SVS/Veith
 - c. Cost: TBD, refreshments only, or continue to engage vendors for support
 - i. Regional Data Coordinator's time
 - ii. Materials
 - iii. Room and AV for meetings
 - iv. Refreshments/ Lunch

- V. Approved Bylaws, see attached redline edits and send any suggestions or corrections to Carrie before the end of the week.