**Supplemental Blank QI Charter**

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| **Project Overview (Original Charter Date Submitted \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_)**  |
| **Problem Statement**: (required) |
| **Goal**: (required)  |
| **Scope**: (required)  |
| **New Deliverable(s)**: (if applicable) |
| **New Resources Required**: (if applicable) |
| **Key Metrics (update only if changes have occurred)** |  **Milestones (required for current submission year only)** |
| **Outcome Metrics:** |  **Ongoing Milestone / Description:**     | **Date (mm/yy):** |
| **Process Metrics:** |
| **Team Members (update only if changes have occurred)** |
| **Exec Sponsor**:  | **Clinical Sponsor**:  |
| **Sponsor**:  | **Process Owner**:  |
| **Project Leader**:  | **Team Members**:  |